



# ROCKLANDS COMMUNITY SHOP

## MINUTES OF MEETING

held on 10th February 2021 at 7.30pm via Zoom

Present: DS, PD, VM, PR, CJ, MBo, AJ and EJ

Apologies for absence: None

Minutes of last meeting were approved.

Matters arising:

1. Electrician will do quotation for electrical work on exterior socket for new chiller next week. Action: PD and AJ.
2. DS hopes to complete adjustments to remaining light fittings asap.
3. DS checked on current key distribution
4. Pricing guns- MiB has been given go-ahead to obtain new guns if needed
5. PR has renewed insurance
6. Discussion about partial furlough options.

Update:

- Bills ready to be paid
- MBo and PD will get credit card and bank charge information from PR and will chase better deals
- MBo reported that first New Rocklander (Zoom meeting) has been held and progress made, with first edition hopefully being ready for March.
- AMM arrangements
  - (i) Invitations and agendas have been sent to all living members, either by email, post or hand-delivery. Replies are coming back and being collated. All who reply will be sent a copy of summary accounts and last year's minutes together with details of procedures during a Zoom meeting for those attending.
  - (ii) Discussion about three main reports and possibility of pre-recording them
  - (iii) PR will arrange for nomination forms to be completed by all committee members needing re-election (all agreed to stand again) and some copies for shop.
  - (iv) Practice meeting will be arranged on Saturday 20th February at 11 am at Bowers Farm (DS, PR and VM with gizmo) with others joining via Zoom remotely
  - (v) Voting will be by show of hands
- Thanks to MBo who offered to do Risk Assessment for auditors using skeleton from Charity Commission

Next Zoom meeting arranged for February 24th 2021 at 7.00 (AMM) but if necessary another committee meeting will be called beforehand.

Meeting closed at 8.54pm

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