



ROCKLANDS COMMUNITY SHOP

MINUTES OF MEETING

held on 27th January 2021 at 7.30pm via Zoom

Present: DS, PD, VM, PR, CJ and MBo

Apologies for absence: AJ and EJ

Minutes of last meeting were approved.

Matters arising:

1. New chiller to be delivered w/c 1st March. Exterior socket will be required so PD will liaise with A&E about this and with managers about best delivery day and time.
2. DS has had confirmation that POL holds shop responsible and sub-postmaster is named person only with no personal responsibility for financial issues. He will ask if it can be 'Chair of committee' who is named, not an individual.
3. Rocklander magazine. DS has spoken to Karen Roseberry who is willing to take responsibility for art etc, MBo is willing to edit etc and Sue Steel to gather advertising. It was agreed that it should be a community magazine, reflecting all organisations, local businesses and institutions with perhaps some local history and background. Circulation should be to all village if possible. Part played by shop discussed but it was felt a supportive role was all that is needed.

Update:

1. JS reported price gun crisis with only two working at present. PD will liaise with AJ (gun expert) and aim at getting replacements that all take same labels as those already in shop.
2. NCF grant of £5k is in current account
3. Insurance renewal has been received. PR will look further into it in next few days.
4. Staffing:
 - Discussion about partial furlough of member of staff needing time off for child care during Lock-down school closures.
 - Six applications received for new manager post, of which 3 are suitable to be interviewed. Date of starting training to be confirmed but possibly end of February so PD has contacted all concerned. Another advert may be placed to attract more applicants.
5. AMM arrangements- date fixed for 24th February at 7pm via Zoom
 - (i) Accounts are being approved by Stef at LB and zoom meeting has been pencilled in for 5th Feb to discuss. Any committee member is welcome to attend.
 - (ii) Meeting procedures were discussed:
 - How to count attendees (who will be muted by host except when they request permission to speak) Quorum is ~22 members
 - how to record voting (various buttons were experimented with on screen to see how they worked!) Further trials needed.
 - Invitations to include explanation of AMM which will be to comply with statutory regulations but open meeting will be convened at later date when live meetings are permissible +proxy voting form if needed. Those wishing to attend will email DS for invitation to Zoom. CJ to draft copy and circulate before sending out with draft agenda for approval.
 - Possibility of committee meeting for AMM at social distance at Bowers Farm with moving gizmo will be investigated.

- Reports from officers could be pre-recorded and sent out before meeting
- Whole meeting can be recorded. DS to investigate 'borrowing' a Zoom account for one evening that does not have 40 minute cut-off
- Practice meeting with technology desirable.
- Committee members whose time is up and need to be re-elected are: DS, PD, PR and CJ. MBo and VM still have 2 years left to run.
- Nomination papers for new committee members need to be available in shop

Next Zoom meeting arranged for February 10th 2021 at 7.30

Meeting closed at 8.53pm