



ROCKLANDS COMMUNITY SHOP

Minutes of Management Committee Meeting

held on 28th August 2019 in shop at 7.30pm

Present: CJ, VM, PR, DS + AJ, EJ, and JW

Apologies for absence: PD and SC

Declarations of Interest: None

Minutes of last two meetings were approved and signed by DS.

Matters arising

1. Following further information passed on by RS, DS recommended that completely new units are installed to complete the changeover to LED lighting shop (for economy and heat reasons). This was agreed unanimously and DS will order at cost of £206.
2. Position of handrail has been marked in toilet area, after advice from disabled customer, but there is a problem as wall is not strong enough, as it is, to take the strain. AJ is kindly looking into solving the conundrum.

Managers' Report was presented by JW.

1. Volunteers

Similar situation regarding volunteers as last week. Good response for help at EOY stocktake at weekend.

2. Stocktake preparation

JW appeared confident that all is in hand and that the operation would be smooth. Stock has been run down slightly in preparation and some left in outers unopened, to ease counting. No big delivery from Booker this week, for same reason, so JW will do top up shop tomorrow for essentials to tide us over. Thanks to Mick and Gella Ladner who have offered to clear stockroom as much as possible on Saturday afternoon, prior to closing time and to volunteers who have put names forward to help on Sunday. Shop will be shut completely on Sunday (poster informing customers will be up asap and Menzies have been informed not to deliver Sunday papers) and counting will begin at 8am, with briefing for managers and volunteers. A management meeting is being arranged for Thursday 30th so that everybody knows exactly what to do. Time tbc.

Finance

Bills set to be paid tomorrow.

Wages in hand for weekend.

VM has sorted A/L arrangements for NA .

VAT due in September and is in hand.

BL grant is now in final phase so thought will need to be given to fresh applications at some point.

Enquiry from a shareholder/member about withdrawal of shares has been looked into and advice taken but it was agreed that protocol needs to be followed. Member will be contacted by CJ with withdrawal form, which will be processed after 31st March 2020.

Correspondence

No news on bank signatories in spite of pressure from VM.

Next meeting will take place on 11th September at 7.30 in shop

Meeting closed officially at 8.29pm. Many thanks to VM for provision of a delicious birthday cake, bubbly and red wine in honour of combined 142nd birthday of AJ and CJ, which was consumed after the meeting closed with much lively discussion about current political situation.