



# ROCKLANDS COMMUNITY SHOP

## Minutes of meeting

held on Wednesday 29th July 2020 at Bowers Farm at 7 pm.

**Present:** DS, VM, AJ, EJ, CJ and PD (from 7.45)

**Apologies:** MiB, JS

**Minutes of last meeting** were signed as correct by DS.

### Update:

1. Report from VM had been circulated before meeting.
2. Meeting schedule was discussed and agreed that full meetings will resume on fortnightly basis again (at Bowers Farm) with immediate effect, with Zoom catch-ups if necessary between. Thanks to PD for hosting again.
3. Staffing rosters and shift requirements are being discussed between managers and PD, for immediate future as well as long term plans when opening hours are extended.
4. Minor issues regarding wages have been sorted by PD. Furlough pay for MaB will be reimbursed by authorities later.
5. New safety screens will be fitted by MiB's Odd Job Man...meeting to discuss details with him, PD, MiB and EJ will be held in next few days.
6. It was confirmed that masks available in shop are for charity only and not for personal profit.
7. Newsletter will be done by VM and sent out as soon as we can extend opening hours again. Photos of volunteers to VM (CJ to put appeal on Facebook for pictures) Ideas for special promotions to be included.
8. Shortage of volunteers again - CJ will include in next Shop Notes emphasising new screens and safety measures in place.
9. Thanks to GL for work on EPOS. Meeting with MiB to discuss way forward for EOY stocktake.
10. Chillers all seem to be working well.
11. . AJ and VM will sort F&V run on Saturday as PR unable to do it.

**Next meeting** arranged for 12th August at Bowers Farm at 7pm.

**Meeting closed** at 8.25pm.